

Meeting Minutes

Meeting Title: Kaauwai Reunion Meeting 2016

MINUTES	Meeting Date: April 17, 2016	Meeting Time 5:15pm
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Meeting Location:	Kapaa First Hawaiian Church
Meeting called by:	Sam Kaauwai/Nalani Brun
Facilitator:	Sam Kaauwai
Note taker:	Nalani Brun
Attendees:	Brenda, Sam, Nalani, Kaupena, Hoku, Iwi, Aunty Butchie

	<u>Agenda Item</u>	<u>Action</u>
1.	Reviewed Minutes & Pedigree/Genealogy form: Sam to contact Kris and work on some adjustments to the form. Need to be able to add births, deaths, marriages etc...	Sam
2.	Reunion Logo for tshirt: Reviewed choices: Chose simple black and white and asked to add outline of Kaua'i to it. Nalani to have this taken care of and send copy to Web builder (website) and Hoku (registration form). Crest to be utilized in other ways. DEADLINE: Monday, April 18.	Nalani
3.	Reviewed Budget, made some adjustments and decisions based on possible donations in the works. Hoku to keep track of costs and keep us updated. Account still at \$767.29 which is great to start with. Website with ability to collect funds and do more is \$200. Sandy to be reimbursed for that. Sam to handle leis for Kupuna at church. New RSVP May 18. Try to get people to register and pay online.	Hoku Sam
4.	Website: request to have Sandy upload application and have people indicate what they will be participating in. Nalani to ask Sandy if we can do group messaging off the website and can we have people sign up for the pot luck on the site. Committee will provide Rice and Juice but we need others to bring food for Friday night. This includes all families from Kaua'i or elsewhere. Can Sandy also post of list of items we need donated with amounts so we can figure out where we can save costs?	Nalani Sandy
5	Food Committee: Here are the items needed if people are able to donate: (can donate all or portion) San can it disappear if someone donates it or note who donated already? 300-350# Boston Butt 30# salt salmon cubed 1.5 cases tomatoes 12 round onions 10 bunches green onions 20# chicken (boxed): Aunty Butchie donated 2 10# boxes already 20# potatoes 40# Rice 6 carrots (2) 10# bags Hawaiian Salt 50# Poke Fish Dessert: ALL DONATE when can both nights	All Sandy for Web

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6.	Continued Food discussion: Kaupena planning to have kid stations. Friday night perhaps shave ice since they will have been running around right before and Saturday night stations like strawberries with choc fondue, cotton candy, goodie bags if can gather donations, candy station. Committee to handle paper goods, juice and water. Note: we will be green. (Note: if all compostable, we should have a collection process to get it to a mulching location separate from the rubbish for the dump.) Trailer?	All donations
7.	Website: Question for Sandy: How does the payment part work? Paypal? Committee wanted some info.	Sandy
8.	<p>Activities list was reviewed and culled. Nalani will redo. Looking to do sign ups so that if people don't want to do things we can make adjustments. Still up in the air as to whether we are doing a float or cars for the Kupuna. More to come in future sessions.</p> <p>For weekend: sound system will be donated by Andy (Haunani). We will ask for 'Ohana (Jonah) to play music and he can set up for music as well as play dance music later.</p> <p>Sandy, can you add a sign up list to web for 'ohana willing to show their stuff, hula, singing, playing etc....</p> <p>Sam to check to see if we can use hall on June 9 evening for our activities.</p>	<p>Nalani Sandy All help encourage talent</p>
9	Logistics: Kaupena to follow up with Haunani to see if we can get free tables and benches for the weekend. Will likely need pick up and delivery by logistics.	Kaupena Haunani
10	OTHER: We should post something on the web about recommended places to check for those who need places to stay: SANDY. Recommend FOX car rentals if you can reserve well in advance. Also, Kauaikamaaina.com is a resource for those with a Hawai'i Drivers License. Nalani was asked to check on camping resources for some families and provide link for information	Nalani Sandy
11.	OTHER: Need to be prepared to figure out who goes into what generational color from Kaulias and other Kaauwais. Sam will help with that. Sam will be doing genealogy talk on Friday night. Will look into doing a large print out of our family tree as part of the decorations.	Sam
6.	<p>Date of the Next Meeting (crucial one month before meeting)</p> <p>MOVED! Now to be held on <u>Sunday, May 22, 2016</u>. Start is EARLIER at <u>4:30pm</u></p>	Everyone come ready with details.