

minutes

Kauai Reunion Meeting:		
5.22.2016	4:30pm	Kapaa First Hawn. Church
Facilitator/Pule	Sam Kaaui	
Note taker	Nalani Brun	
Attendees	Aunty Tita, Iwi, Nalani, Sam, Hokulani, Hoku, Stephanie, Lohe, Uncle William, Aunty Butchie, Aunty Ipo	
Minutes Review		
10	Sam Kaaui	
	Note change to minutes: Aunty butchie donated two 5# boxes of chicken. She also donated \$100 toward	
	The food. Lohe then donated the balance of the chicken needed (10#). Hokulani noted she will donate large and small paper plates.	
	Sandy noted she has been noting donations on the website and will post these as well. Sandy also picked up the potatoes, Nalani	
	The vegetables, Hokulani Cruz the rice and half of the salt and Aunty Alicia and Aunty Del donated \$100 toward whatever we need.	
FOLLOW UP NEEDED	Need the costs of things on the list like the salmon cubes and Boston Butt in case people want to donate	
	Money. Kaupena to follow up with committee ASAP so this can be posted.	
Action Items	Person Responsible	Deadline
Kaupena to provide estimated costs	Kaupena	ASAP
Website Update		
10	Sandy	
Web Update:	So far 113 adults, 11 of the six-11 age and 12 of the free have registered for the luau and 177 shirts	
	(online) have been ordered. \$4,790 should be in the bank account. There is another \$154 in the website waiting to download.	
	Since each download costs money she is waiting for a bigger amount to do a download. What is working is collection of payment,	
	What is not working is people RSVPing for events. Also need a way to find easily on the site who is bringing what to pot luck.	
	Only noted is Masako bringing Chicken Katsu. Tshirt ordering has ended but luau reg is still open. Will keep open until June 3	
	At MIDNIGHT. Then we will use this count to plan accordingly while knowing how people always do last min and walk in reg.	
	When reg closes, San will put the form up for people to print out, fill out and bring with them that night for last minutes.	
Action Items	Person Responsible	Deadline
Committee members to go in and RSVP to try to encourage others and help others do the same.	All members	ASAP
Provide Sandy with Form for registration so she can upload to the site.	Hoku	ASAP
Make easier for people to find who is bringing what to pot luck.	Sandy	ASAP
Finance & TShirts		
5	All	
Discussion	Hoku needs to order more checks as he only has 6. He also has some bills already. Unsure what totally is	
	On shirts. Nalani to check with Michi on total cost expected so we can prep the check. Nalani also check with Eric on screen cost.	
	Hoku mentioned we should connect with youth by having a hashtag for our event. #kaauwaireunion2016. Have this on signs around	
	The events. Question: Can Sandy set up hastags and tweets to go to the website email? Hoku needs to be connected to the	
	Website. Also discussion on providing surveys of the event somehow. Monkey surveys cost money so handing them out at different	
	Functions would be better.	
Action Items	Person Responsible	Deadline
Order more checks and pay invoice from Sandy	Hoku	ASAP
Check with Michi and Eric on shirt costs	Nalani	ASAP
Let Haunani know to decorate with hastag info at events	Nalani	ASAP
Set up hashtag/tweet email?	Sandy	ASAP

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Set Hoku/ Hokulani up on backside of website		Nalani	ASAP
Set up surveys		Sam	By June 9
Logistics			
10	Lohe		
	Has not received word from Kaupena or Haunani on if we got the 20 table sets. Church and Hoku have		
Tents for the church. Lohe will move tables and chairs to church when pau Saturday. Reminder we are not using the Lydgate site			
Sunday so need to clean up Saturday night. We also need logistics to figure out how to protect the site Friday night. Kaupena			
Providing windbreakers and rope. All activities on the inside of the big pavilion not outside.			
Action Items		Person Responsible	Deadline
Lohe to call Kapena/Haunani to check on tables		Lohe	Next mtg.
Figure out how to protect things Friday night		Lohe	Next mtg.
Get windbreakers and rope etc.. from Kaupena and tent from Hoku if needed		Lohe	June 9
Activity			
10	Nalani and Iwi		
	Had to cancel feather making and Sunday bubble warrior but all else waiting for sign ups. Whether or		
Not people sign up, we will do it. Showed plan for decorations of cars Kupuna will be traveling in. Sam handling program Friday			
Night with assistance from Jessica who is doing slideshow; Anuhea is handling program on Saturday night and Moki and			
Kaulana handling Sunday service plans. Sam reports that they will be reaching out to those who don't regularly participate in			
Church to participate, especially those in the red shirts and below generation. There will be an ohana choir if anyone is inter.			
Songs likely to be from Kanaka Waiwai, Na Iehova No Ihana or Ekolu Mea Nui with ululele, bass, piano type music. Iwa will also be			
Teaching Kanaka Waiwai hula one day to anyone interested. She will let us know when. Need to put the word out for hula.			
Kahu Barry will do children's time. It is also Graduation Sunday and we have Makana and Kalei. Asking Kaimana to play piano.			
Genealogy: Sam trying to connect with Kehau to get what she has. Sam will post again to turn in forms with new births, deaths,			
Marriages and divorces. Photography: Steph reported she has a photographer for \$175 sitting and he will do other shots and each			
8x10 will be \$15. Hoku will look for an alternative and if can't find will quickly book Steph's photographer. Concern on the cost.			
Need to determine ownership of digital copies. Need to do call out for plumeria trees for the parade decorations.			
Action Items		Person Responsible	Deadline
Plumeria Call out: Please notify Nalani if you have plumerias we can get a hold of		Sandy post	ASAP
Call out for people to participate in choir and in the hula for church Sunday		Sandy post	ASAP
Get what Kehau has for genealogy-reach out		Nalani/Sam	ASAP
Ask for genealogy updates again		Sandy post	ASAP
Look for alternate photographer with digital rights or book Joe		Hoku	ASAP
EXTRA MEETING!!!!			
5	Sam		
Discussion	Next meeting slated for Sunday, June 5 at 5:00pm		
(Sam to check on hall to see if available)			